



SPECIAL MEETING OF POLICY AND RESOURCES COMMITTEE

Tuesday 13 December 2022 at 6.30 pm

Council Chamber, Ryedale House, Malton

IMPORTANT: This meeting is being held as an in-person meeting and in public. Ryedale District Council will continue to operate in accordance with Government guidelines.

Please try to stay at home if you are unwell, take a test if you have COVID-19 symptoms, and stay at home and avoid contact with other people if you test positive.

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council's protocol on the filming and recording of Ryedale District Council meeting, a copy of which is available on request or at ryedale.gov.uk. Anyone wishing to record must contact Democratic Services using the details above, three days prior to the meeting. Any recording must be conducted openly and not in secret.

Please note that proceedings at this meeting will be filmed for subsequent broadcast via the Council's website. If you choose to attend, you will be deemed to have consented to being recorded and/or filmed and to the use of those images and sound recordings on the broadcast.

Agenda

1 Emergency Evacuation Procedure

The Chair to inform Members of the Public of the emergency evacuation procedure.

2 Apologies for absence

3 Declarations of Interest

Members to indicate whether they will be declaring any interests under the Code of Conduct.

Members making a declaration of interest at a meeting of a Committee or Council are required to disclose the existence and nature of that interest. This requirement is not discharged by merely declaring a personal interest without further explanation.

4 Urgent Business

To receive notice of any urgent business which the Chair considers should be dealt with at the meeting as a matter of urgency by virtue of Section 100B(4)(b) of the Local Government Act 1972.

PART 'A' ITEMS - MATTERS TO BE DEALT WITH UNDER DELEGATED POWERS OR MATTERS DETERMINED BY COMMITTEE

- 5 **Amendment of the Terms of Reference for the Grants Working Party** (Pages 3 - 6)
- 6 **Any other business that the Chair decides is urgent.**



PART A:	MATTRS DEALT WITH UNDER DELEGATED POWERS
REPORT TO:	POLICY AND RESOURCES COMMITTEE
DATE:	13 DECEMBER 2022
REPORT OF THE:	HEAD OF CORPORATE GOVERNANCE AND MONITORING OFFICER, ELIZABETH HEATH
TITLE OF REPORT:	AMENDMENT OF THE TERMS OF REFERENCE OF THE GRANTS WORKING PARTY
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 To amend the Terms of Reference of the Grants Working Party to enable members to give consideration to business cases of individual schemes requesting Community Infrastructure Levy Funding (CIL).

2.0 RECOMMENDATION(S)

- 2.1 It is recommended that:

- (i) The draft Terms of Reference shown at Appendix 1 be agreed.

3.0 REASON FOR RECOMMENDATION(S)

- 3.1 The recommendation in this report extends the Terms of Reference of the Grants Working Party in order that members may give consideration to Applications received from individuals who have requested CIL funding.

4.0 SIGNIFICANT RISKS

- 4.1 There are no significant risks associated with the recommendation in this report other than to ensure that no award of CIL monies is made which is in contravention of the criteria for funding.

5.0 IMPLICATIONS

- 5.1 The following implications have been identified:
- a) Financial
There are direct financial implications in the awarding of CIL monies.

- b) Legal
Any awarding of CIL monies must comply strictly with the criteria for the use of CIL. S24 Consent from North Yorkshire County Council will be obtained when it is appropriate to do so. No award of CIL will be made which is ultra vires.
- c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental and Climate Change, Crime & Disorder)
Staff resource will be required from the relevant service areas involved.

Holding the Grants Working Party will have a small climate change impact in terms of paper use, and, where there is a physical element to the meeting, additional journeys, heating and lighting.

There are no other implications.

Elizabeth Heath

Head of Corporate Governance and Monitoring Officer

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Background Papers:

Appendix 1 – Draft Terms of Reference

CIL Grants Working Party

Draft Terms of Reference

Membership:

The size and makeup of the CIL Grants Working Party will remain the same as the existing Grants Working Party with the exception of the inclusion of the Vice Chair of Policy and Resources.

Chair to be agreed by Members at first meeting of the CIL Grants Working Party.

This will be supplemented with Officers attendance to present the findings of the appraisal of each business case along with outline recommendations.

Function:

1. To review and consider Officer recommendations on Stage One Application Forms eligible to proceed and submit a Stage Two Application Form for final consideration (as outlined in point 2 below).
2. To consider the business case of individual schemes requesting Community Infrastructure Levy funding against the established scheme criteria, and make recommendations for final funding decisions by Full Council:
 - i. The consideration of individual applications for funding alongside a detailed business case and Officers appraisal report;
 - ii. Ensuring that successful projects meet the agreed scheme criteria;
 - iii. Collectively ensuring that tangible benefits will be delivered for Ryedale communities;
 - iv. Considering individual projects in their own merits and their ability to deliver as per points i - iii above, regardless of geographical location;
 - v. Making recommendations for decisions and conditions of grant for final approval by Full Council; and
 - vi. Ensuring that cumulative expenditure does not exceed the amount of **£3,179,495.68** which was the available balance of CIL funding as of 15 September 2022 when Council agreed to proceed with the allocation of funds.
3. Meetings of the Working Party will take place both in-person and online on an ad hoc basis to ensure a timely decision-making process for applicants.

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